

California Montessori Project

Regular meeting of the Governing Board

April 8, 2019; CMP-Elk Grove

Meeting Information

- **Date:** Monday, April 8, 2019
- **Time:** 6:30 p.m.
- **Meeting Place:** CMP-Elk Grove, 9649 Bradshaw Road, Elk Grove, CA 95624; Room 18, Labradorite
- **Emergency Contact:** Gary Bowman at (916) 204-0271

Agenda

Meeting Call to Order and Roll Call:

Board Member Names and Titles for Roll Call	
Rob Henderson - Business Representative	Maggie Carmona - Parent Representative – San Juan
Dave Nelson - Business Representative	Christopher Clark - Parent Representative – Capitol
Jenny Savakus - Community Representative	Scott Porter - Parent Representative – Elk Grove
Tamika L'Ecluse - Montessori Representative	Jennifer Rezendes – Parent Representative – Shingle Springs

Communication from the Public

- **Public Comment:** This portion of the meeting is set aside for members of the audience to address the Governing Board regarding matters not on the Agenda but within the Governing Board's subject matter jurisdiction. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. In regards to items which are on the agenda, you will have up to five (5) minutes to speak. The Governing Board is not allowed to take action on any item which is not on the agenda, except as authorized by Government Code Section 54954.2.

Consent Items

All matters listed on the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Agenda. If items are pulled for discussion, a separate vote will occur on the item(s). The Superintendent and staff recommend approval of all Consent Agenda items.

1. **Minutes from the Governing Board Meeting of March 11, 2019** (Attachment #1)
2. **2019-2020 Governing Board Meeting Calendar** (Attachment #2)

Informational Items:

1. **Campus Reports:** An opportunity for the site Principal to share Site-specific information, which may include: site configurations, enrollment numbers, wait list, events and new developments (Attachments #3, #4, #5, #6, #7, #8).
2. **Public Acknowledgement:** This portion of the meeting is set aside to acknowledge outstanding staff and parents for their extraordinary contributions to the campus and/or the school at large.
3. **Parent Communication System Update:** Mary Percoski, Director of Data Management, James Hartley, Director of Operations and Sarah Templeton, Technology Coordinator: ParentSquare selected as CMPs 2019-2020 Parent/Staff Communication System. Feature review & Implementation timeline.
4. **Update regarding processing J13A Application for unexpected school closures November 15-16, 2018; February 5, 2019:** Mary Percoski
5. **Assembly Bill 1871 (Meals Bill):** Sherry Butler and James Hartley
6. **Performance Indicator Review:** Kim Zawilski

7. **Update on Charter Bills:** Gary Bowman
8. **Personnel Update:** Tess Brown, Human Resources Director
9. **Executive Director Search:** Tess Brown, Human Resources Director & Rob Henderson, Board Chair
10. **General Report from the CMP Superintendent/Executive Director:** Topics may include school program, special education, curriculum/instruction, budget, facilities, finance/fiscal, Human Resources, staff development, legal, legislative, technology, and other categories pertaining to the daily operations of CMP.

Action Items

1. **Consideration of the Revised 2018-2019 Instructional Minutes (Attachment #9)**
 - a. **Comment: CMP has revised the 2018-2019 Instructional Minutes.** This revision is to address the impact of the Emergency Closure days on our school sites:
 - Nov 15 & 16 2018 which negatively impacted our 3 charters in Sacramento County due to wildfire smoke creating hazardous air quality in the valley.
 - Feb 5, 2019 severe winter weather caused our Shingle Springs campus to close.In all cases, the impact of these unexpected closures did not bring us below the State Instructional Minute Minimum.
 - b. **Recommendation:** The Board is requested to approve the revised 2018-2019 Instructional Minutes, as presented.
2. **Consideration of the Counseling Coordinator Salary Scale (Attachment #10)**
 - a. **Comment:** The Executive Director is proposing a new salary scale, effective 7/1/19, for CMP's Counseling Coordinator.
 - b. **Recommendation:** The Board is requested to approve the Counseling Coordinator Salary Scale, as presented.
3. **Consideration of the School Counselor 1 Salary Scale (Attachment #11)**
 - a. **Comment:** The Executive Director is proposing a new salary scale, effective 7/1/19, for CMP's School Counselor 1.
 - b. **Recommendation:** The Board is requested to approve the School Counselor 1 Salary Scale, as presented.
4. **Consideration of the Program Specialist Pay Scale (Attachment #12)**
 - a. **Comment:** The Executive Director is proposing a new pay scale, effective 7/1/19, for CMP's Program Specialist.
 - b. **Recommendation:** The Board is requested to approve the Program Specialist Pay Scale as presented.
5. **Consideration of the Speech Language Pathologist Assistant (SLPA) Pay Scale (Attachment #13)**
 - a. **Comment:** The Executive Director is proposing a new pay scale, effective 7/1/19, for CMP's Speech Language Pathologist Assistant.
 - b. **Recommendation:** The Board is requested to approve the Speech Language Pathologist Assistant Pay Scale as presented.
6. **Consideration of the Secondary Education Specialist/Testing Coordinator Pay Scale (Attachment #14)**
 - a. **Comment:** The Executive Director is proposing a new pay scale, effective 7/1/19, for CMP's Secondary Education Specialist/Testing Coordinator.

b. Recommendation: The Board is requested to approve the Secondary Education Specialist/Testing Coordinator Pay Scale as presented.

7. Consideration of the Credit Card Usage Policy (Attachment #15)

a. Comment: Per CMP Auditors, CMPS needs to have a credit card policy per best practices, and at the recommendation of the auditors, CMP has created a Credit Card Usage Policy...

b. Recommendation: The Board is requested to approve Credit Card Usage Policy, as presented.

8. Board to Consider Extension of current Executive Director's contract through August 2019 (Attachments #16 & #17)

a. Comment: The CMP Governing Board approved language and criteria for this option, within the current Executive Director's 2018-2019 contract.

b. Recommendation: The Board is requested to exercise this option to facilitate successful closure to the 2018-2019 school year, and to support the successful transition to new leadership in the organization for the coming years.

Closed Session

- **Public Employment**
Title: Executive Director

Discussion Items: Suggested Items for Discussion at Future Meetings presented by Board Members

Meeting Adjournment

- Next Governing Board Meeting: Monday, May 13, 2019; 6:30 p.m. CMP-American River.

PUBLIC NOTICES

This agenda was posted at least 72 hours in advance of the meeting at the Central Administration Office of the California Montessori Project, 5330-A Gibbons Rd, Suite 700, Carmichael, CA 95608 and at each of the California Montessori Projects campuses.

Any public records relating to an agenda item for open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at CMP-Central Administration 5330 Gibbons Drive, Suite 750, California 95608.

In compliance with the Americans with Disabilities Act (ADA) and upon request, CMP may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Executive Director's Office at (916) 971-2432 at least 48 hours prior to regular meetings or as soon as possible prior to special meetings.