

California Montessori Project

Regular meeting of the Governing Board

July 13, 2020; Teleconference

Meeting Information

- **Date:** Monday, July 13, 2020
 - **Time:** 6:30 p.m.
 - **Locations:**
 - **Conference Call:**
 - Number: (669) 900-6833
 - Meeting ID: 527 792 6333
 - Password: 773591
 - **Video Conference:**
 - Meeting Link:
<https://us02web.zoom.us/j/5277926333?pwd=N0czSUVxVnAyc1lHY0tMazV0bWJhQT09>
 - Meeting ID: 527 792 6333
 - Password: 1i35uU
 - **Emergency Contact:** Brett Barley (408) 489-3906
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This meeting will be by teleconference pursuant to Executive Orders N-25-20 and N-29-20.

The Board of Directors (“Board”) and employees of California Montessori Project shall meet via the Zoom meeting platform. Members of the public who wish to access this Board meeting may do so at: <https://us02web.zoom.us/j/5277926333?pwd=N0czSUVxVnAyc1lHY0tMazV0bWJhQT09>. See above for the password. You may also call in using the Zoom phone number: (669) 900-6833. See above for the password.

Members of the public who wish to comment during the Board meeting may use the “raise hand” tool on the Zoom platform. Members of the public calling in will be given the opportunity to address the Board during the meeting. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

Access to Board Materials: A copy of the written materials, which will be submitted to the Board, may be reviewed by any interested persons on the California Montessori Project’s website along with this agenda, following the posting of the agenda at least 72 hours in advance of this meeting.

Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (408) 489-3906. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

Agenda

Meeting Call to Order and Roll Call:

Board Member Names and Titles for Roll Call		
	Rob Henderson - Business Representative	Maggie Carmona - Parent Representative – San Juan
	Adam Childers - Business Representative	Marwa Helmy - Parent Representative – Capitol
	Jenny Savakus - Community Representative	Scott Porter - Parent Representative – Elk Grove
	Tamika L'Ecluse - Montessori Representative	Jodi Mottashed – Parent Representative – Shingle Springs
	Tracey Weinstein – Charter Representative	

Communication from the Public

- **Public Comment:** This portion of the meeting is set aside for members of the audience to address the Governing Board regarding matters not on the Agenda but within the Governing Board's subject matter jurisdiction. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. In regards to items which are on the agenda, you will have up to five (5) minutes to speak. The Governing Board is not allowed to take action on any item which is not on the agenda, except as authorized by Government Code Section 54954.2.

Consent Items

All matters listed on the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Agenda. If items are pulled for discussion, a separate vote will occur on the item(s). The Superintendent and staff recommend approval of all Consent Agenda items.

1. **Minutes from the Regular Governing Board Meeting of June 8, 2020** (Attachment #1)
2. **Minutes from the Special Governing Board Meeting of June 22, 2020** (Attachment #2)

Informational Items:

1. **Public Acknowledgement:** This portion of the meeting is set aside to acknowledge outstanding members of the CMP Community for their extraordinary contributions to the California Montessori Project.
2. **General Report from the CMP Superintendent:** Topics may include school program, special education, curriculum/instruction, budget, facilities, finance/fiscal, Human Resources, staff development, legal, legislative, technology, and other categories pertaining to the daily operations of CMP.
3. **COVID-19 Update:** Brett Barley, Superintendent and CMP Principals
4. **Personnel Update:** Tess Brown, Human Resources Director & Christine Cordero, Director of Special Education
5. **Monthly Financial Update/2020-2021 Budget Overview:** EdTec

Action Items

1. **Election of Board Officers: Board to Elect the Chair of the Governing Board**
 - a. **Comment:** Per CMP Policy, the Governing Board will elect the Chairperson at the first meeting of each fiscal year.
 - b. **Recommendation:** Members of the Governing Board are requested to elect a Chairperson.

- 2. Election of Board Officers: Board to Elect the Vice-President of the Governing Board**
 - a. Comment:** Per CMP Policy, the Governing Board will elect the Vice President at the first meeting of each fiscal year.
 - b. Recommendation:** Members of the Governing Board are requested to elect a Vice President.
- 3. Election of Board Officers: Board to Elect the Treasurer of the Governing Board**
 - a. Comment:** Per CMP Policy, the Governing Board will elect the Treasurer at the first meeting of each fiscal year.
 - b. Recommendation:** Members of the Governing Board are requested to elect a Treasurer.
- 4. Selection of Audit Committee**
 - a. Comment:** Per CMP Policy, the Governing Board will select an Audit Committee to assist the Executive Director in reviewing Audit drafts and related communications.
 - b. Recommendation:** Members of the Governing Board are requested to select an Audit Committee.
- 5. Annual Approval of Authorization of CMP Staff Members as Confidential Designees for Matters Relative to Free and Reduced Lunch Data Collection**
 - Superintendent
 - Director of Special Education
 - Director of Data Management
 - Data Systems Analyst, Student Information Services
 - Student Services Coordinator
 - Testing Coordinator
 - Site Administrators (Principals and Deans of Students)
 - AA Designees at Central Admin and the Campuses
- 6. Board to ratify SCOE/CMP MOU regarding CMP participation at Sly Park Environmental Education Center (Attachment #3)**
 - a. Comment:** This MOU is a requirement for CMP's student participation at Sly Park Environmental Education Center.
 - b. Recommendation:** The Board is requested to ratify the SCOE/CMP MOU for the 2020-2021 School Year.
- 7. Approval of the CMP Parent Representative for the SELPA/CAC for the 2020-2021 school year.**
 - a. Comment:** CMP is deepening its engagement in the Yuba County SELPA to ensure its unique needs are met. An avenue that CMP has not historically pursued is having a Parent Representative on the SELPA CAC. Having a parent representative will allow for greater CMP representation, help the SELPA better understand CMP's unique needs, and provide CMP with an additional advocacy opportunity for our Special Education students.
 - b. Recommendation:** The Board is requested to approve Brenna Rizan as the CMP Parent Representative for the SELPA/CAC for 2020-2021.

8. Approval for update to 2020-2021 Classified Instructional / Club Montessori Staff pay scale
(Attachment #4)

- a. Comment:** Due to recent changes in California state law, all hourly non-exempt employees are no longer eligible to receive a stipend for additional/adjunct duties and must be paid for actual hours worked. All previous annual stipends have been calculated into an hourly rate on the pay scale to accurately document hours worked and in the capacity in which they were worked. This includes the stipends for substitute coordinators, Club M Coordinators, CPI, and an “other” column to address any unique adjunct duties which may apply to only one particular individual or small group of individuals. This change is budget neutral.
- b. Recommendation:** Requesting the board approve the changes as indicated on the updated Classified Instructional / Club Montessori Staff pay scale to align with California law.

9. Approval of the 2020-2021 Registered Behavior Technician pay scale (Attachment #5)

- a. Comment:** Newly created pay scale for Registered Behavior Technicians. This is the first pay scale for this classification. The pay scale was created after reviewing comparable pay scales from neighboring school districts. The annual pay increases align with our classified increases of \$.25 to \$.50 per year to better forecast budgeting of staffing needs.
- b. Recommendation:** Requesting the board approve a pay scale for the Registered Behavior Technicians.

Discussion Items: Suggested Items for Discussion at Future Meetings presented by Board Members

Meeting Adjournment

- Upcoming Governing Board Meeting dates:
 - 8/10/20
 - 9/14/20: EG Hosting
 - 10/5/20: SS Hosting
 - 11/7/20: Annual Mtg (Saturday)
 - 12/14/20: AR Hosting
 - 1/11/21: OR Hosting
 - 2/8/21
 - 3/8/21: CAR Hosting
 - 4/12/21
 - 5/10/21: CAP Hosting
 - 6/14/21

PUBLIC NOTICES

A video or audio tape recording may be made at any Board meeting. A recording is being made at the beginning of the meeting, and the recorder shall be placed in plain view of all persons present, insofar as possible.