

California Montessori Project

Regular meeting of the Governing Board

June 3, 2019; CMP-Central Admin

Meeting Information

- **Date:** Monday, June 3, 2019
- **Time:** 6:30 p.m.
- **Meeting Place:** CMP-Central Admin, Gibbons Room
- **Emergency Contact:** Gary Bowman at (916) 204-0271

Agenda

Meeting Call to Order and Roll Call:

Board Member Names and Titles for Roll Call	
Rob Henderson - Business Representative	Maggie Carmona - Parent Representative – San Juan
Dave Nelson - Business Representative	Christopher Clark - Parent Representative – Capitol
Jenny Savakus - Community Representative	Scott Porter - Parent Representative – Elk Grove
Tamika L'Ecluse - Montessori Representative	Jennifer Rezendes – Parent Representative – Shingle Springs

Communication from the Public

- **Public Comment:** This portion of the meeting is set aside for members of the audience to address the Governing Board regarding matters not on the Agenda but within the Governing Board's subject matter jurisdiction. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. In regards to items which are on the agenda, you will have up to five (5) minutes to speak. The Governing Board is not allowed to take action on any item which is not on the agenda, except as authorized by Government Code Section 54954.2.

Consent Items

All matters listed on the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Agenda. If items are pulled for discussion, a separate vote will occur on the item(s). The Superintendent and staff recommend approval of all Consent Agenda items.

1. **Minutes from the Governing Board Meeting of May 13, 2019 (Attachment #1)**

Informational Items:

1. **Campus Reports:** An opportunity for the site Principal to share Site-specific information, which may include: site configurations, enrollment numbers, wait list, events and new developments (Attachments #2, #3, #4, #5, #6, #7).
2. **Public Acknowledgement:** This portion of the meeting is set aside to acknowledge outstanding members of the CMP Community for their extraordinary contributions to the California Montessori Project.
3. **Personnel Update:** Tess Brown, Human Resources Director
4. **Science Adoption Update:** Kris Rogers. Dean of Students
5. **CAASPP Testing Update:** Dorothy Hilts, Dean II/Testing Coordinator
6. **General Report from the CMP Superintendent/Executive Director:** Topics may include school program, special education, curriculum/instruction, budget, facilities, finance/fiscal, Human Resources, staff development, legal, legislative, technology, and other categories pertaining to the daily operations of CMP.
7. **2019 – 2020 Budget Overview:** Karl Yoder (DMS) and Gary Bowman

Action Items

1. Proposed Montessori Teacher Training and Stipend Policy for California Montessori Project ("CMP") credentialed employees hired after July 1, 2019 (Attachment 8)

- a. **Comment:** Current CMP employees are directed to enroll in an accredited Montessori training center, with employees paying approximately 75% of the tuition costs. In exchange, teachers receive an annual Montessori stipend upon completion of their training program.

In the interest of increasing potential applicants for employment, CMP shall agree to cover 100% of tuition costs for new employees hired after July 1, 2019 to attend Montessori training. CMP shall further revise Montessori stipend eligibility to provide that members hired after July 1, 2019 shall receive a Montessori stipend following four (4) years of continuous service in a credentialed capacity. New employees with existing Montessori certification from an accredited agency shall receive the Montessori stipend upon hire.

Consistent with this, the current CMP certificated salary schedule shall be revised to reflect that Montessori stipends will be earned following four (4) years of continuous service in a credentialed position. Available monetary amounts of a Montessori stipend shall not change. Current CMP employees hired prior to July 1, 2019 shall continue to receive Montessori stipends as per their signed agreements.

Credential Staff hired prior to July 1, 2019 for the 2019-2020 school year shall have the option to receive a tuition subsidy from CMP and be eligible to receive a Montessori stipend upon completion of the course, consistent with prior School policy.

The proposed Policy supports the School's mission of educating students in the Montessori method by supporting Montessori training for prospective teachers.

- b. **Recommendation:** The Board is requested to approve the Montessori Training and Stipend Policy.

2. Board to Approve Revised Certificated Salary Scales (2019/2020, 2020/2021, and 2021/2022) to revise Montessori stipend with eligibility to Year 5 (Attachment #9, #10, #11)

- a. **Comment:** Historically, new teachers are required to enroll at an accredited Montessori training center (unless they already possess an appropriate certification) with employee paying approximately 75% of tuition costs; CTC teachers, subsequently, receive an annual Montessori stipend upon completion of the program. Stipend amounts will remain the same, with employee agreement reflecting eligibility for the Montessori stipend in Year 5. All current agreements shall be honored, as written. New CTC employees will have the option of the existing agreement or new agreement for the 2019-20 school year.
- b. **Recommendation:** In conjunction with Action Item 1, the Executive Director proposes CMP revises the Certificated Salary Scales to reflect CTC eligibility for the Montessori stipend in Year 5.

3. Board to Approve the 2019-2020 Budget for CMP–San Juan Campuses (Attachment #12)

- a. **Comment:** The Executive Director has consulted with DMS in the design of the 2019-2020 Budget for CMP–San Juan Campuses.
- b. **Recommendation:** The Board is requested to approve the 2019-2020 Budget for CMP–San Juan Campuses.

4. Board to Approve the 2019-2020 Budget for CMP–Capitol Campus (Attachment #13)

- a. **Comment:** The Executive Director has consulted with DMS in the design of the 2019-2020 Budget for CMP–Capitol Campus.
- b. **Recommendation:** The Board is requested to approve the 2019-2020 Budget for CMP–Capitol Campus.

5. **Board to Approve the 2019-2020 Budget for CMP–Elk Grove Campus (Attachment #14)**
 - a. **Comment:** The Executive Director has consulted with DMS in the design of the 2019-2020 Budget or CMP–Elk Grove Campus.
 - b. **Recommendation:** The Board is requested to approve the 2019-2020 Budget for CMP–Elk Grove Campus.

6. **Board to Approve the 2019-2020 Budget for CMP–Shingle Springs Campus (Attachment #15)**
 - a. **Comment:** The Executive Director has consulted with DMS in the design of the 2019-2020 Budget for CMP–Shingle Springs Campus.
 - b. **Recommendation:** The Board is requested to approve the 2019-2020 Budget for CMP–Shingle Springs Campus.

7. **Board Policy Teacher Advisory Roles to the Board (Attachment #16)**
 - a. **Comment:** This policy formalizes a venue for receiving teacher input at Board meetings by creating formal Teacher Advisory roles to the Board.
 - b. **Recommendation:** The Board is requested to approve the Policy for Teacher Advisory Roles to the Board.

8. **Mission and Vision Statements (Attachment #17)**
 - a. **Comment:** In response to LCAP stakeholder input and in support of CMP’s mid-term accreditation visits, the Executive Director and Round Table have revised the Vision Statement, pending Board approval. The existing Mission Statement was widely supported, as written.
 - b. **Recommendation:** The Board is requested to approve the revised language to the Vision Statement.

9. **Seating of New Board Member: Parent Representative–Elk Grove**
 - a. **Comment:** In accordance with CMP Board Elections Policies, the following individual was elected to the CMP Governing Board: Parent Representative–Elk Grove Campus: Scott Porter
 - b. **Recommendation:** The Board is requested to confirm the seating of Scott Porter as the Parent Representative–Elk Grove Campus for the July 1, 2019 – June 30, 2022 term.

Discussion Items: Suggested Items for Discussion at Future Meetings presented by Board Members

Meeting Adjournment

- Next Governing Board Meeting: Monday, August 12, 2019; 6:30 p.m. CMP-Carmichael; Gibbons Room

PUBLIC NOTICES

This agenda was posted at least 72 hours in advance of the meeting at the Central Administration Office of the California Montessori Project, 5330-A Gibbons Rd, Suite 700, Carmichael, CA 95608 and at each of the California Montessori Projects campuses.

Any public records relating to an agenda item for open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at CMP-Central Administration 5330 Gibbons Drive, Suite 750, California 95608.

In compliance with the Americans with Disabilities Act (ADA) and upon request, CMP may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Executive Director’s Office at (916) 971-2432 at least 48 hours prior to regular meetings or as soon as possible prior to special meetings.