

California Montessori Project

Annual meeting of the Governing Board

November 7, 2020; Conference Call

Meeting Information

- **Date:** Saturday, November 7, 2020
 - **Time:** 9 a.m. – 3 p.m.
 - **Locations:** Conference Call
 - Please click the link below to join the webinar:
 - <https://us02web.zoom.us/j/81715336865?pwd=a0dkNIJHK25XZGpsRDICNGp6VjVldz09>
 - Passcode: Board2020
 - Or iPhone one-tap : US: +16699006833,,81715336865#,,,,,0#,,876062173# or +13462487799,,81715336865#,,,,,0#,,876062173#
 - Or Telephone: Dial (for higher quality, dial a number based on your current location): US: +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 312 626 6799 or +1 646 558 8656 or +1 301 715 8592
 - Webinar ID: 817 1533 6865; Passcode: 876062173
 - International numbers available: [https://us02web.zoom.us/u/kb4I5yeYzT](https://us02web.zoom.us/j/81715336865?pwd=a0dkNIJHK25XZGpsRDICNGp6VjVldz09)
 - **Emergency Contact:** Brett Barley (408) 489-3906 or Carrie Klagenberg (916) 971-2432 ext. 100
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The Board of Directors (“Board”) and employees of California Montessori Project shall meet via Teleconference pursuant to Executive Orders N-25-20 and N-29-20, with one or more Board members participating from remote locations via telephone or other electronic means. Voting at this meeting shall be by roll call. This meeting will be accessible to members of the public via the above teleconference call number.

Members of the public may submit public comment through the Google Form here: [Request to Address the Governing Board](#).

If you wish to submit a public comment on more than one agenda item, please submit a separate form for each item on which you are commenting. Comments received thirty minutes prior to a meeting, by 6:00 p.m. for a regularly scheduled meeting, will be provided to the members of the Board in writing prior to the meeting. Comments received after 6:00 p.m., may be read on the record during this meeting.

All public comments will be limited to three (3) minutes or approximately 1,800 characters. Any portion of a comment extending past three (3) minutes, or the approximate 1,800-character limit, may not be read aloud due to time restrictions. All written comments that are not read into the record will be provided to the board members for review, provided that such comments are received prior to the end of the meeting. Please be aware that written public comments, including your name, may become public information. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

Under the Ralph M. Brown Act, the board is unable to respond to any individual comments or questions regarding items not on the agenda; however, the board listens carefully to all public comments and appreciates community input and participation.

Access to Board Materials: A copy of the written materials, which will be submitted to the Board, may be reviewed by any interested persons on the California Montessori Project’s website along with this agenda, following the posting of the agenda at least 72 hours in advance of this meeting.

Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (916) 971-2432 ext. 100. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

Agenda

Meeting Call to Order and Roll Call:

Board Member Names and Titles for Roll Call	
Rob Henderson - Business Representative	Maggie Carmona - Parent Representative – San Juan
Adam Childers - Business Representative	Marwa Helmy - Parent Representative – Capitol
Jenny Savakus - Community Representative	Scott Porter - Parent Representative – Elk Grove
Tamika L'Ecluse - Montessori Representative	Jodi Mottashed – Parent Representative – Shingle Springs
Tracey Weinstein – Charter Representative	

Welcome: Rob Henderson: *9:00 a.m.

Presentation: *9:15 a.m. – 10:00 a.m.:

- **Board Leadership During COVID-19 (Attachment #1):** Tim Taylor, Small School District Association

Presentation: *10:00– 11:00 a.m.

- **Brown Act Training, Public Comment Best Practices, New Legislation Review:** Wayne Stumpfer, Young, Minney & Corr, LLP

Break: *11:00 – 11:15 a.m.

Closed Session: *11:15 a.m. – 12:00 p.m.

- Conference with Legal Counsel – Significant Exposure to Litigation, pursuant to California Government Code Section 54956.9(d)(2)

Lunch: *12:00 – 12:30 p.m.

Communication from the Public: *12:30 – 1:00 p.m.

- **Public Comment:** This portion of the meeting is set aside for members of the audience to address the Governing Board regarding matters not on the Agenda but within the Governing Board's subject matter jurisdiction. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. In regards to items which are on the agenda, you will have up to five (5) minutes to speak. The Governing Board is not allowed to take action on any item which is not on the agenda, except as authorized by Government Code Section 54954.2.

Consent Items: *1:00 – 1:15 p.m.

All matters listed on the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Agenda. If items are pulled for discussion, a separate vote will occur on the item(s). The Superintendent and staff recommend approval of all Consent Agenda items.

1. **Minutes from the Regular Governing Board Meeting of October 5, 2020 (Attachment #2)**
2. **IIPP COVID Addendum (Attachment #3)**
3. **Draft Pay Scale: Data Systems Analyst (Attachment #4)**
4. **Draft Pay Scale: Tech Coordinator (Attachment #5)**
5. **Draft Pay Scale: Tech I (Attachment #6)**
6. **Draft Pay Scale: Tech II (Attachment #7)**
7. **Draft Pay Scale: Payroll Clerk (Attachment #8)**

Informational Items: *1:15 – 2:00 p.m.

1. **Audit Committee Update:** The Audit Committee will share observations and analysis from their November 5th meeting.
2. **General Report from the CMP Superintendent:** Topics may include school program, special education, curriculum/instruction, budget, facilities, finance/fiscal, Human Resources, staff development, legal, legislative, technology, and other categories pertaining to the daily operations of CMP.
 - **Sustainability Planning**
 - **Hybrid Model: Reopening Plan Update:** Evaluation of CMP-Shingle Springs and future opening of the CMP School in Sacramento County

Break: *2:00 – 2:15 p.m.

Action Items: 2:15 – 2:45 p.m.

1. **Selection of Finance Committee**
 - a. **Comment:** The Governing Board will select a Finance Committee to assist the Superintendent in CMP sustainability and budget planning.
 - b. **Recommendation:** Members of the Governing Board are requested to select a Finance Committee.
2. **Consideration of the Updated 2019-2020 California Montessori Project – San Juan Unaudited Actuals (Attachment #9)**
 - a. **Comment:** Brett Barley will provide a brief summary of the updates to the 2019-2020 Unaudited Actuals for California Montessori Project–San Juan.
 - b. **Recommendation:** The Board is requested to approve the updated 2019-2020 California Montessori Project – San Juan Unaudited Actuals.
3. **Consideration of the Updated 2019-2020 California Montessori Project – Capitol Unaudited Actuals (Attachment #10)**
 - a. **Comment:** Brett Barley will provide a brief summary of the updates to the 2019-2020 Unaudited Actuals for California Montessori Project–Capitol.
 - b. **Recommendation:** The Board is requested to approve the updated 2019-2020 California Montessori Project – Capitol Unaudited Actuals.
4. **Consideration of the Updated 2019-2020 California Montessori Project – Elk Grove Unaudited Actuals (Attachment #11)**
 - a. **Comment:** Brett Barley will provide a brief summary of the updates to the 2019-2020 Unaudited Actuals for California Montessori Project–Elk Grove.
 - b. **Recommendation:** The Board is requested to approve the updated 2019-2020 California Montessori Project – Elk Grove Unaudited Actuals.
5. **Consideration of the Updated 2019-2020 California Montessori Project – Shingle Springs Unaudited Actuals (Attachment #12)**
 - a. **Comment:** Brett Barley will provide a brief summary of the updates to the 2019-2020 Unaudited Actuals for California Montessori Project–Shingle Springs.
 - b. **Recommendation:** The Board is requested to approve the updated 2019-2020 California Montessori Project – Shingle Springs Unaudited Actuals.

6. Sacramento County Reopening Plan (Attachment #13)

- a. Comment:** CMP-San Juan, CMP-Elk Grove, and CMP-Capitol, have drafted a Re-Opening Plan in accordance with County ordinances that follows all state and local health guidance and begins with a two full days a week hybrid model.
- b. Recommendation:** The Board is requested to approve the CMP-Reopening Plan – Sacramento County.

Discussion Items: *2:45 – 2:50 p.m. Suggested Items for Discussion at Future Meetings presented by Board Members

Board Member Take-a-ways: *2:50 – 2:55 p.m.

Closing Comments: Board President *2:55 – 3:00 p.m.

Meeting Adjournment: *3 p.m.

- Upcoming Governing Board Meetings:
 - 12/14/20: AR Hosting
 - 1/11/21: OR Hosting
 - 2/8/21
 - 3/8/21: CAR Hosting
 - 4/12/21
 - 5/10/21: CAP Hosting
 - 6/14/21

PUBLIC NOTICES

A video or audio tape recording may be made at any Board meeting. A recording is being made at the beginning of the meeting, and the recorder shall be placed in plain view of all persons present, insofar as possible.

*Please note, all times on this agenda are approximate