

# California Montessori Project

## Regular meeting of the Governing Board

### September 14, 2020; Conference Call

#### Meeting Information

- **Date:** Monday, September 14, 2020
  - **Time:** 6:30 p.m.
  - **Locations:** Conference Call
    - Please click the link below to join the webinar:
    - <https://us02web.zoom.us/j/89411350669?pwd=aDlvNElYNnBGQldxcEl4VUIZakV3UT09>
    - Passcode: CMPBoard
    - Or iPhone one-tap : US: +16699006833,,89411350669#,,,,,0#,,85136730# or +13462487799,89411350669#,,,,,0#,,85136730#
    - Or Telephone: Dial (for higher quality, dial a number based on your current location):  
US: +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 646 558 8656 or +1 301 715 8592 or +1 312 626 6799  
Webinar ID: 894 1135 0669  
Passcode: 85136730  
International numbers available: <https://us02web.zoom.us/j/89411350669?pwd=aDlvNElYNnBGQldxcEl4VUIZakV3UT09>
  - **Emergency Contact:** Brett Barley (408) 489-3906 or Carrie Klagenberg (916) 971-2432 ext. 100
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The Board of Directors ("Board") and employees of California Montessori Project shall meet via Teleconference pursuant to Executive Orders N-25-20 and N-29-20, with one or more Board members participating from remote locations via telephone or other electronic means. Voting at this meeting shall be by roll call. This meeting will be accessible to members of the public via the above teleconference call number.

Members of the public may submit public comment through the Google Form here: [Request to Address the Governing Board](#). The form can also be located on the Governing Board Page of the [CMP Website](#).

If you wish to submit a public comment on more than one agenda item, please submit a separate form for each item on which you are commenting. Comments received thirty minutes prior to a meeting, by 6:00 p.m. for a regularly scheduled meeting, will be provided to the members of the Board in writing prior to the meeting. Comments received after 6:00 p.m., may be read on the record during this meeting.

All public comments will be limited to three (3) minutes or approximately 1,800 characters. Any portion of a comment extending past three (3) minutes, or the approximate 1,800-character limit, may not be read aloud due to time restrictions. All written comments that are not read into the record will be provided to the board members for review, provided that such comments are received prior to the end of the meeting. Please be aware that written public comments, including your name, may become public information. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

Under the Ralph M. Brown Act, the board is unable to respond to any individual comments or questions regarding items not on the agenda; however, the board listens carefully to all public comments and appreciates community input and participation.

**Access to Board Materials:** A copy of the written materials, which will be submitted to the Board, may be reviewed by any interested persons on the California Montessori Project's website along with this agenda, following the posting of the agenda at least 72 hours in advance of this meeting.

**Disability Access:** Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (916) 971-2432 ext. 100. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

## Agenda

### Meeting Call to Order and Roll Call:

Board Member Names and Titles for Roll Call	
Rob Henderson - Business Representative	Maggie Carmona - Parent Representative – San Juan
Adam Childers - Business Representative	Marwa Helmy - Parent Representative – Capitol
Jenny Savakus - Community Representative	Scott Porter - Parent Representative – Elk Grove
Tamika L'Ecluse - Montessori Representative	Jodi Mottashed – Parent Representative – Shingle Springs
Tracey Weinstein – Charter Representative	

### Communication from the Public

- **Public Comment:** This portion of the meeting is set aside for members of the audience to address the Governing Board regarding matters not on the Agenda but within the Governing Board's subject matter jurisdiction. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. In regards to items which are on the agenda, you will have up to five (5) minutes to speak. The Governing Board is not allowed to take action on any item which is not on the agenda, except as authorized by Government Code Section 54954.2.

### Consent Items

All matters listed on the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Agenda. If items are pulled for discussion, a separate vote will occur on the item(s). The Superintendent and staff recommend approval of all Consent Agenda items.

1. **Minutes from the Regular Governing Board Meeting of August 10, 2020** (Attachment #1)
2. **CMP-Bylaws** (Attachment #2)
3. **Suspension and Expulsion Policy and Procedures** (Attachment #3, #3a)
4. **Suicide Prevention Policy** (Attachment #4)
5. **Sub Interim Pay Rates** (Attachment #5)

### Informational Items:

1. **Campus Reports:** An opportunity for the site Principal to share site-specific information, which may include site configurations, enrollment numbers, wait list, events and new developments (Attachments #6, #7, #8, #9, #10, #11).
2. **Public Acknowledgement:** This portion of the meeting is set aside to acknowledge outstanding members of the CMP Community for their extraordinary contributions to the California Montessori Project.
3. **General Report from the CMP Superintendent:** Topics may include school program, special education, curriculum/instruction, budget, facilities, finance/fiscal, Human Resources, staff development, legal, legislative, technology, and other categories pertaining to the daily operations of CMP.
4. **COVID-19 Update**
  - New State Re-Opening Guidelines (Brett Barley)
  - Small Group Cohort Guidance (Brett Barley and Christine Cordero)
5. **ELPAC:** Sara Meece

6. **2019 – 2020 Financial Update** (Attachments 12, 12a, 12b, 12c, 12d, 12e): Bryce Fleming and Alejandra Rodriguez (EdTec)

#### Action Items

1. **Consideration of the 2019-2020 California Montessori Project – Capitol Unaudited Actuals** (Attachment #13)
  - a. **Comment:** Brett Barley and Bryce Fleming will provide a brief summary of the 2019 - 2020 Unaudited Actuals for California Montessori Project – Capitol, subject to review and adjustments by the auditors.
  - b. **Recommendation:** The Board is requested to approve the 2019-2020 California Montessori Project – Capitol Unaudited Actuals.
2. **Consideration of the 2019-2020 California Montessori Project – Elk Grove Unaudited Actuals** (Attachment #14)
  - a. **Comment:** Brett Barley and Bryce Fleming will provide a brief summary of the 2019-2020 Unaudited Actuals for California Montessori Project–Elk Grove, subject to review and adjustments by the auditors.
  - b. **Recommendation:** The Board is requested to approve the 2019-2020 California Montessori Project – Elk Grove Unaudited Actuals.
3. **Consideration of the 2019-2020 California Montessori Project – San Juan Unaudited Actuals** (Attachment #15)
  - a. **Comment:** Brett Barley and Bryce Fleming will provide a brief summary of the 2019-2020 Unaudited Actuals for California Montessori Project–San Juan, subject to review and adjustments by the auditors.
  - b. **Recommendation:** The Board is requested to approve the 2019-2020 California Montessori Project – San Juan Unaudited Actuals.
4. **Consideration of the 2019-2020 California Montessori Project – Shingle Springs Unaudited Actuals** (Attachment #16)
  - a. **Comment:** Brett Barley and Bryce Fleming will provide a brief summary of the 2019-2020 Unaudited Actuals for California Montessori Project – Shingle Springs, subject to review and adjustments by the auditors.
  - b. **Recommendation:** The Board is requested to approve the 2019-2020 California Montessori Project – Shingle Springs Unaudited Actuals.
5. **Charter Renewal Documents** (Attachment #17)
  - a. **Comment:** The current 5-year terms of the Charter between CMP – Capitol and Sacramento City Unified School District, CMP-Elk Grove and Elk Grove Unified School District, and CMP-San Juan (American River, Carmichael, and Orangevale) and San Juan Unified School District are set to expire June 30, 2021. The CMP team has drafted a Charter Renewal document to submit for our authorizing Boards approval. During the Charter Renewal process, the authorizing Boards may note some areas for possible updating.
  - b. **Recommendation:** The Board is requested to approve CMP Superintendent Brett Barley to submit the charter renewal documents to CMP’s authorizing boards and to make revisions to the charter renewal documents as necessary.

**6. Tiered Re-Engagement Strategy: SB 98 (Attachment #18)**

- a. Comment:** As outlined in Ed Code 43504 as established via Senate Bill 98, CMP is required to develop written procedures for tiered reengagement strategies for students who are absent from distance learning for more than three school days or 60% of the instructional days in a school week.
- b. Recommendation:** The Board is requested to approve the Tiered-Re-Engagement Strategies as presented.

**7. Learning Continuity and Attendance Plan: CMP-San Juan (Attachment #19)**

- a. Comment:** Senate Bill 98 established California *EC* Section 43509 and the Learning Continuity and Attendance Plan (Learning Continuity Plan) requirements for the 2020–21 school year. The Learning Continuity and Attendance Plan is intended to provide information at the local educational agency (LEA) level for how student learning continuity will be addressed during the COVID-19 crisis in the 2020–21 school year. The Learning Continuity Plan is intended to balance the needs of all stakeholders, including educators, parents, students and community members.
- b. Recommendation:** The Board is requested to approve the Learning Continuity and Attendance Plans for CMP-San Juan.

**8. Learning Continuity and Attendance Plan: CMP-Capitol (Attachment #20)**

- a. Comment:** Senate Bill 98 established California *EC* Section 43509 and the Learning Continuity and Attendance Plan (Learning Continuity Plan) requirements for the 2020–21 school year. The Learning Continuity and Attendance Plan is intended to provide information at the local educational agency (LEA) level for how student learning continuity will be addressed during the COVID-19 crisis in the 2020–21 school year. The Learning Continuity Plan is intended to balance the needs of all stakeholders, including educators, parents, students and community members.
- b. Recommendation:** The Board is requested to approve the Learning Continuity and Attendance Plans for CMP-Capitol.

**9. Learning Continuity and Attendance Plan: CMP-Elk Grove (Attachment #21)**

- a. Comment:** Senate Bill 98 established California *EC* Section 43509 and the Learning Continuity and Attendance Plan (Learning Continuity Plan) requirements for the 2020–21 school year. The Learning Continuity and Attendance Plan is intended to provide information at the local educational agency (LEA) level for how student learning continuity will be addressed during the COVID-19 crisis in the 2020–21 school year. The Learning Continuity Plan is intended to balance the needs of all stakeholders, including educators, parents, students and community members.
- b. Recommendation:** The Board is requested to approve the Learning Continuity and Attendance Plans for CMP-Elk Grove.

**10. Learning Continuity and Attendance Plan: CMP-Shingle Springs (Attachment #22)**

- a. Comment:** Senate Bill 98 established California *EC* Section 43509 and the Learning Continuity and Attendance Plan (Learning Continuity Plan) requirements for the 2020–21 school year. The Learning Continuity and Attendance Plan is intended to provide information at the local educational agency (LEA) level for how student learning continuity will be addressed during the COVID-19 crisis in the 2020–21 school year. The Learning Continuity Plan is intended to balance the needs of all stakeholders, including educators, parents, students and community members.
- b. Recommendation:** The Board is requested to approve the Learning Continuity and Attendance Plans for CMP-Shingle Springs.

**11. Revised 2020-2021 Trimester School Calendar (Attachment # 23)**

- a. **Comment:** The 2020-2021 Trimester School Calendar was revised in response to Senate Bill 98 (SB98), whereby all school districts, county offices of education, classroom-based charter schools, and all newly operational charter schools must follow the new 2020-21 daily minimum instructional minute requirements noted below:
  - 180 instructional minutes in TK/kindergarten
  - 230 instructional minutes in grades 1 to 3, inclusive
  - 240 instructional minutes in grades 4 to 12, inclusive
- b. **Recommendation:** The Board is requested to approve the revised 2020-2021 Trimester School Calendar as provided.

**12. Revised 2020-2021 Bell Schedule (Attachment # 24)**

- a. **Comment:** The 2020-2021 Bell Schedule was revised in response to Senate Bill 98 (SB98), whereby all school districts, county offices of education, classroom-based charter schools, and all newly operational charter schools must follow the new 2020-21 daily minimum instructional minute requirements noted below:
  - 180 instructional minutes in TK/kindergarten
  - 230 instructional minutes in grades 1 to 3, inclusive
  - 240 instructional minutes in grades 4 to 12, inclusive
- b. **Recommendation:** The Board is requested to approve the revised 2020-2021 Bell Schedule as provided.

**13. Revised 2020-2021 Instructional Minutes (Attachment # 25)**

- a. **Comment:** The 2020-2021 Instructional Minutes were revised in response to Senate Bill 98 (SB98), whereby all school districts, county offices of education, classroom-based charter schools, and all newly operational charter schools must follow the new 2020-21 daily minimum instructional minute requirements noted below:
  - 180 instructional minutes in TK/kindergarten
  - 230 instructional minutes in grades 1 to 3, inclusive
  - 240 instructional minutes in grades 4 to 12, inclusive
- b. **Recommendation:** The Board is requested to approve the revised 2020-2021 Instructional Minutes as provided.

**Discussion Items:** Suggested Items for Discussion at Future Meetings presented by Board Members

**Meeting Adjournment**

- Upcoming Governing Board Meetings:
  - 10/5/20: SS Hosting
  - 11/7/20: Annual Mtg (Saturday)
  - 12/14/20: AR Hosting
  - 1/11/21: OR Hosting
  - 2/8/21
  - 3/8/21: CAR Hosting
  - 4/12/21
  - 5/10/21: CAP Hosting
  - 6/14/21

**PUBLIC NOTICES**

A video or audio tape recording may be made at any Board meeting. A recording is being made at the beginning of the meeting, and the recorder shall be placed in plain view of all persons present, insofar as possible.