

California Montessori Project

Regular meeting of the Governing Board

May 9, 2022

Meeting Information

- **Date:** Monday, May 9, 2022
- **Time:** 6:30 p.m.
- **Location:** CMP-Carmichael, 5330 A Gibbons Drive, Suite 750 (Gibbons Room), Carmichael, CA 95608
- **Remote Locations**
 - **CMP-American River:** 6838 Kermit Lane, Fair Oaks, CA 95628
 - **CMP-Capitol:** 2635 Chestnut Hill Drive, Sacramento, CA 95826
 - **CMP-Elk Grove @ Bradshaw:** 9649 Bradshaw Road, CA 95624
 - **CMP-Elk Grove @ Elk Grove Blvd:** 8828 Elk Grove Blvd, Suite 4, CA 95624
 - **CMP-Shingle Springs:** 4709 Buckeye Road, Shingle Springs, CA 95682
 - **CMP-Orangevale:** 6545 Beech Avenue, Orangevale, CA 95662
- **Zoom link:**
 - <https://us02web.zoom.us/j/88056940611?pwd=dEY2NmJCUc9QTFhoNGduQTVJc0tzQT09>
 - Passcode: n2A7D7
 - Telephone: 1 (669) 900-6833; 1 (346) 248-7799; 1 (253) 215-8782; 1 (646) 558-8656; 1 (301) 715-8592; 1 (312) 626-6799; ID: 880 5694 0611 Passcode: 545163
 - International numbers available: <https://us02web.zoom.us/j/88056940611?pwd=dEY2NmJCUc9QTFhoNGduQTVJc0tzQT09>
- **Emergency Contact:** Brett Barley (408) 489-3906 or Carrie Klagenberg (916) 971-2432 ext. 100

The CMP Governing Board currently conducts in-person Governing Board Meetings from the CMP-Carmichael Campus in the Gibbons Room with an opportunity to join via Zoom at any of the CMP School Sites allowing for stakeholders to attend, and provide public comment, from their local campus. Each site will have two representatives (campus monitors) hosting the site meeting space. Upon arrival at your local campus, please look for signs directing you to the meeting room.

In alignment with CDPH Guidelines masking is strongly recommended.

Stakeholders may also join via Zoom from any alternate location and provide live public comment from that location.

If you are attending at one of the physical locations and have a public comment, please fill out the [Speaker Card](#) and hand it to your campus monitor, or Board Secretary. If you are attending from any alternate location and have public comment, please submit public comment through the Google Form here: [Request to Address the Governing Board](#). Both forms can also be located on the Governing Board Page of the [CMP Website](#).

If you wish to submit a public comment on more than one agenda item, please submit a separate form for each item on which you are commenting. Note, speaker cards can be submitted up until an item has a motion made on it. Speakers will be called to the microphone by campus and via Zoom per agenda item.

All public comments will be limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. Under the Ralph M. Brown Act, the Board is unable to respond to any individual comments or questions regarding items not on the agenda; however, the Board listens carefully to, and reads, all public comments and appreciates community input and participation. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

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Access to Board Materials: A copy of the written materials, which will be submitted to the Board, may be reviewed by any interested persons on the California Montessori Project's website along with this agenda, following the posting of the agenda at least 72 hours in advance of this meeting.

Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (916) 971-2432 ext. 100. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

Agenda

Meeting Call to Order and Roll Call:

Board Member Names and Titles for Roll Call		
	Rob Henderson - Business Representative	Renée Dall - Parent Representative, San Juan
	Adam Childers - Business Representative	Marwa Helmy - Parent Representative, Capitol
	Tracey Weinstein - Charter Representative	Scott Porter - Parent Representative, Elk Grove
	Mickey Slamkowski - Montessori Representative	Jodi Mottashed - Parent Representative, Shingle Springs
	Amber Busby - Community Representative	

Closed Session

- **Conference with Legal Counsel** – Anticipated Litigation
Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2) (one case)

Re-Convene to Open Session

Communication from the Public

- **Public Comment:** This portion of the meeting is set aside for members of the audience to address the Governing Board regarding matters not on the Agenda but within the Governing Board’s subject matter jurisdiction. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Governing Board is not allowed to act on any item which is not on the agenda, except as authorized by Government Code Section 54954.2.

Consent Items:

All matters listed on the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Agenda. If items are pulled for discussion, a separate vote will occur on the item(s). The Superintendent and staff recommend approval of all Consent Agenda items.

1. **Minutes from the Regular Governing Board Meeting of April 4, 2022** (Attachment #1)
2. **Draft Pay Scale: Program Specialist Pay Scale** (Attachment #2)

Informational Items:

1. **Campus Reports:** An opportunity for the site Principal to share site-specific information, which may include site configurations, enrollment numbers, wait list, events and new developments (Attachments #4, #5, #6, #7, #8, #9).
2. **Public Acknowledgement:** This portion of the meeting is set aside to acknowledge outstanding members of the CMP Community for their extraordinary contributions to the California Montessori Project.
3. **Insurance Update:** John Cruden
4. **General Report from the CMP Superintendent:** Topics may include school program, special education, curriculum/instruction, budget, facilities, finance/fiscal, Human Resources, staff development, legal, legislative, technology, and other categories pertaining to the daily operations of CMP.
5. **Monthly Financial Update** (Attachment #10): Sabrina Silver and Bryce Fleming (EdTec)

Public Hearing

- **Public Hearing: Local Control Accountability Plan (LCAP)**
The CMP-Governing Board shall adopt the LCAPs for CMP-Capitol, CMP-Elk Grove, CMP-San Juan, and CMP-Shingle Springs, by July 1, 2021 in a public meeting. Prior to its adoption, the LCAPs shall be presented at a public hearing of the Governing Board for review and comment by members of the public.

Action Items:

1. **CMP Staff Pandemic Retention Stipend** (Attachment #11)
 - **Comment:** CMP has drafted a proposal for a CMP Staff Pandemic Retention Stipend in an effort to support staff retention and recognize staff efforts during the COVID-19 pandemic.
 - **Recommendation:** The Board is requested to discuss, provide direction, or approve the proposed CMP Staff Pandemic Retention Stipend.
2. **2021-2022 Revised School Calendar** (Attachment #12)
 - **Comment:** CMP has updated the 2021-2022 School Calendar to reflect two closure days, January 13-14, 2022, due to the Omicron surge.
 - **Recommendation:** The Board is requested to approve the revised 2021-2022 School Calendar as presented.
3. **2021-2022 Revised Instructional Minutes** (Attachment #12a)
 - **Comment:** CMP has updated the 2021-2022 Instructional Minutes to reflect two closure days, January 13-14, 2022, due to the Omicron surge.
 - **Recommendation:** The Board is requested to approve the revised 2021-2022 Instructional Minutes as presented.
4. **Declaration of Need for Fully Qualified Educators** (Attachment #13a, #13b, #13c, #13d)
 - **Comment:** In the event CMP is unable to fill every classroom with a fully credentialed teacher, this Declaration allows CMP to hire staff who are not yet fully credentialed but are working towards completion of their credential. This Declaration is for the 2022-2023 school year.
 - **Recommendation:** The Board is requested to approve the Declaration of Need for Fully Qualified Educators for CMP-San Juan, CMP-Capitol, CMP-Elk Grove, and CMP-Shingle Springs as presented.
5. **SchoolMint Contract** (Attachment #14)
 - **Comment:** CMP has utilized SchoolMint to run the online digital lotteries for enrollment since the beginning of the pandemic. CMP would like to continue utilizing SchoolMint for online lotteries and has a proposal for a two-year contract extension from SchoolMint.
 - **Recommendation:** The Board is requested to approve the two-year, 2022-2024, SchoolMint contract extension as presented.
6. **Approval of EdTec Contract for Back Office Financial Support** (Attachment #15a, #15b)
 - **Comment:** In 2020 the Superintendent, Leadership Team, HR Department and AP Department researched and heard presentations from Back Office Support providers before selecting one which best met the needs of CMP. CMP selected EdTec and the proposed contract extends the term of the original contract by two-years.
 - **Recommendation:** The Board is requested to approve the 2022-2024 EdTec Contract as presented.
7. **TA Committee Recommendations** (Attachment #16a, #16b)
 - **Comment:** The Committee on Teaching Assistant Recruitment and Retention worked collaboratively with stakeholders across the CMP network over the school year to prepare a series of recommendations for TA recruitment and retention best practices and, after presenting its findings to the Board at the last meeting, is now bringing those recommendations forward to the Board for approval.

- **Recommendation:** The Board is requested to approve the recommendations of the Committee of Teaching Assistant Recruitment and Retention.

Closed Session

- **Pursuant to the Brown act, a closed session shall be conducted with respect to every item of business to be discussed in closed session pursuant to Section 54957, Public Employment.**
Agency Designated Representative: Board members Adam Childers, Tracey Weinstein, and Marwa Helmy
Unrepresented Employee: Executive Director/Superintendent
- **Conference with Legal Counsel – Anticipated Litigation**
Significant exposure to litigation pursuant to § 54956.9(b): 1 case

Re-Convene to Open Session

Discussion Items: Suggested Items for Discussion at Future Meetings presented by Board Members

- CMP Board Meeting efficiency, length, and start time.

Meeting Adjournment

- **Recommendation:** The Board is requested to approve the adjournment of the May 9, 2022 regular Meeting of the California Montessori Project Governing Board.

Upcoming Governing Board Meetings:

- **2021-2022 School Year:** 6/13/22
- **2022-2023 School Year:** 7/11/22 (if necessary); 8/8/22; 9/12/22; 10/10/22; 11/5/22; 12/12/22; 1/9/23; 2/13/23; 3/13/23; 4/17/23; 5/8/23; 6/12/23

PUBLIC NOTICES

A video or audio tape recording may be made at any Board meeting. A recording is being made at the beginning of the meeting, and the recorder shall be placed in plain view of all persons present, insofar as possible.