

California Montessori Project Annual Meeting of the Governing Board August 8, 2022

Meeting Information

- **Date:** Monday, August 8, 2022
- **Time:** 6:00 p.m.
- **Location:** CMP-Carmichael, 5325 Engle Road, Ste 200, Pacific Room, Carmichael, CA 95608
- **Remote Locations**
 - **CMP-American River:** 6838 Kermit Lane, Fair Oaks, CA 95628
 - **CMP-Capitol:** 2635 Chestnut Hill Drive, Sacramento, CA 95826
 - **CMP-Elk Grove @ Bradshaw:** 9649 Bradshaw Road, CA 95624
 - **CMP-Elk Grove @ Elk Grove Blvd:** 8828 Elk Grove Blvd, Suite 4, CA 95624
 - **CMP-Shingle Springs:** 4709 Buckeye Road, Shingle Springs, CA 95682
 - **CMP-Orangevale:** 6545 Beech Avenue, Orangevale, CA 95662
- **Zoom link:**
 - <https://us02web.zoom.us/j/82971341078?pwd=eUhXOWhmUks2L3hrenRWMHpmelBpdz09>
 - Passcode: 25suYk
 - One tap mobile: US: 1 (669) 900-6833, 1 (253) 215-8782
Telephone: 1 (669) 900-6833, 1 (253) 215 8782, 1 (346) 248-7799, 1 (312) 626-6799, 1 (646) 558-8656
Webinar ID: 829 7134 1078; Passcode: 482573
International numbers available: <https://us02web.zoom.us/j/kdrz1Iys8S>
- **Emergency Contact:** Brett Barley (408) 489-3906 or Carrie Klagenberg (916) 971-2432 ext. 100

The CMP Governing Board currently conducts in-person Governing Board Meetings from the CMP-Carmichael Campus in the Pacific Room with an opportunity to join via Zoom at any of the CMP School Sites allowing for stakeholders to attend, and provide public comment, from their local campus. Each site will have two representatives (campus monitors) hosting the site meeting space. Upon arrival at your local campus, please look for signs directing you to the meeting room.

In alignment with CDPH Guidelines masking is strongly recommended.

Stakeholders may also join via Zoom from any alternate location and provide live public comment from that location.

If you are attending at one of the physical locations and have a public comment, please fill out the [Speaker Card](#) and hand it to your campus monitor, or Board Secretary. If you are attending from any alternate location and have public comment, please submit public comment through the Google Form here: [Request to Address the Governing Board](#). Both forms can also be located on the Governing Board Page of the [CMP Website](#).

If you wish to submit a public comment on more than one agenda item, please submit a separate form for each item on which you are commenting. Note, speaker cards can be submitted up until an item has a motion made on it. Speakers will be called to the microphone by campus and via Zoom per agenda item.

All public comments will be limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. Under the Ralph M. Brown Act, the Board is unable to respond to any individual comments or questions regarding items not on the agenda; however, the Board listens carefully to, and reads, all public comments and appreciates community input and participation. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

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Access to Board Materials: A copy of the written materials, which will be submitted to the Board, may be reviewed by any interested persons on the California Montessori Project’s website along with this agenda, following the posting of the agenda at least 72 hours in advance of this meeting.

Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (916) 971-2432 ext. 100. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

Agenda

Meeting Call to Order and Roll Call: 6:00 pm

Board Member Names and Titles for Roll Call		
	Open - Business Representative 1	Renée Dall - Parent Representative, San Juan
	Open - Business Representative 2	Marwa Helmy - Parent Representative, Capitol
	Tracey Weinstein - Charter Representative	Ric Reyes - Parent Representative, Elk Grove
	Mickey Slamkowski - Montessori Representative	Jodi Mottashed - Parent Representative, Shingle Springs
	Amber Busby - Community Representative	

Closed Session:

- **Conference with Legal Counsel – Anticipated Litigation** (one case)
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) Government Code Section 54956.9
- **Conference with Legal Counsel – Existing Litigation** (two cases)
(Paragraph (1) of subdivision (d) of Section 54956.9)
Name of cases: (OAH Case No. 2022050787 and 2022060315)

Communication from the Public: ~6:45 pm

- **Public Comment:** This portion of the meeting is set aside for members of the audience to address the Governing Board regarding matters not on the Agenda but within the Governing Board’s subject matter jurisdiction. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Governing Board is not allowed to act on any item which is not on the agenda, except as authorized by Government Code Section 54954.2.

Consent Items:

All matters listed on the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Agenda. If items are pulled for discussion, a separate vote will occur on the item(s). The Superintendent and staff recommend approval of all Consent Agenda items.

1. **Minutes from the Regular Governing Board Meeting of June 13, 2022** (Attachment #1)
2. **Network Math Specialist & Testing Coordinator Pay Scale** (Attachment #2)
3. **School Psychologist Pay Scale** (Attachment #3)
4. **Outdoor Educator & Network STEM Coordinator Pay Scale** (Attachment #4)
5. **TA/AA Pay Scale** (Attachment #5)
6. **Sunset TA Recruitment and Retention Committee**

Informational Items: ~7:00 pm

1. **Board Meeting Efficiency**
 - Time Targets
 - Adjournment Target
2. **Campus Reports:** An opportunity for the site Principal to share site-specific information, which may include site configurations, enrollment numbers, wait list, events and new developments (Attachments #6, #7, #8, #9, #10, #11).
3. **Public Acknowledgement:** This portion of the meeting is set aside to acknowledge outstanding members of the CMP Community for their extraordinary contributions to the California Montessori Project.
4. **General Report from the CMP Superintendent:** Topics may include school program, special education, curriculum/instruction, budget, facilities, finance/fiscal, Human Resources, staff development, legal, legislative, technology, and other categories pertaining to the daily operations of CMP.
5. **CAASPP Results:** Brett Barley
6. **Campus Safety Plans:** Brett Barley
7. **Monthly Financial Update** (Attachment #12): Sabrina Silver and Bryce Fleming (EdTec)

Action Items: ~7:45 pm

1. **Approval of Oak River Insurance Company/ BHHC Insurance** (Attachment #13)
 - **Comment:** CMP has been with Oak River Insurance Company/ BHHC for workers compensation insurance for 10 years and has been pleased with the service.
 - **Recommendation:** The Board is requested to approve the 2022-2023 extension of our Oak River Insurance Company/ BHHC workers compensation insurance.
2. **Approval of Hanover Insurance** (Attachment #14)
 - **Comment:** CMP has previously been serviced by Hanover for property and liability insurance and was pleased with the service.
 - **Recommendation:** The Board is requested to approve the 2022-2023 insurance agreement with Hanover.
3. **Approval of Philadelphia Insurance** (Attachment #15)
 - **Comment:** Philadelphia offers clients transitioning to a new insurance provider the opportunity to purchase extended reporting period coverage for up to three years.
 - **Recommendation:** The Board is requested to approve the purchase of the three-year extended reporting period.
4. **Approval of Kinsale and Indian Harbor Insurance** (Attachment #16)
 - **Comment:** Kinsale and Indian Harbor Insurance Companies have provided CMP with a proposal for Educational Legal Liability Insurance.
 - **Recommendation:** The Board is requested to approve the Kinsale and Indian Harbor Educational Legal Liability Insurance proposal.
5. **Approval of FY23 Consolidated Application for Funding for CMP-Capitol** (Attachment #17)
 - **Comment:** The Consolidated Application for Funding certifies that CMP is applying for Title I, Title II, and Title IV funding for the coming fiscal year.
 - **Recommendation:** The Board is requested to approve the FY23 Consolidated Application for Funding for CMP-Capitol.

6. **Approval of FY23 Consolidated Application for Funding for CMP-Elk Grove** (Attachment #18)
 - **Comment:** The Consolidated Application for Funding certifies that CMP is applying for Title I, Title II, and Title IV funding for the coming fiscal year.
 - **Recommendation:** The Board is requested to approve the FY23 Consolidated Application for Funding for CMP-Elk Grove.

7. **Approval of FY23 Consolidated Application for Funding for CMP-San Juan** (Attachment #19)
 - **Comment:** The Consolidated Application for Funding certifies that CMP is applying for Title I, Title II, and Title IV funding for the coming fiscal year.
 - **Recommendation:** The Board is requested to approve the FY23 Consolidated Application for Funding for CMP-San Juan.

8. **Approval of FY23 Consolidated Application for Funding for CMP-Shingle Springs** (Attachment #20)
 - **Comment:** The Consolidated Application for Funding certifies that CMP is applying for Title I, Title II, and Title IV funding for the coming fiscal year.
 - **Recommendation:** The Board is requested to approve the FY23 Consolidated Application for Funding for CMP-Shingle Springs.

9. **Governing Board Resolution 2022-2023.001 Annual Meetings** (Attachment #21)
 - **Comment:** SECTION 13. MEETINGS; ANNUAL MEETINGS of the CMP Bylaws state: "...The School Governance Board shall meet annually for the purpose of organization, appointment of officers, and the transaction of such other business as may properly be brought before the meeting. This meeting shall be held at a time, date, and place as may be specified and noticed by resolution of the School Governance Board."
 - **Recommendation:** The Board is requested to approve Resolution 2022-2023.001 as presented.

10. **Election of Board Officers: Board to Elect the Chair of the Governing Board**
 - **Comment:** The Governing Board elects the Chairperson at the annual meeting.
 - **Recommendation:** Members of the Governing Board are requested to elect a Chairperson.

11. **Election of Board Officers: Board to Elect the Vice-Chair of the Governing Board**
 - **Comment:** The Governing Board elects the Vice Chair at the annual meeting.
 - **Recommendation:** Members of the Governing Board are requested to elect a Vice Chair.

12. **Selection of Finance Committee**
 - **Comment:** The Governing Board selects a Finance Committee to assist the Superintendent in reviewing organizational finances.
 - **Recommendation:** Members of the Governing Board are requested to select a Finance Committee.

13. **Selection of Audit Committee**
 - **Comment:** Per CMP Policy, the Governing Board will select an Audit Committee to assist the Superintendent in reviewing the annual Audit.
 - **Recommendation:** Members of the Governing Board are requested to select an Audit Committee.

14. **Governing Board Finance Committee 2022-2023 Meeting Calendar** (Attachment #22)
 - **Comment:** A Governing Board Finance Committee 2022-2023 Meeting Calendar has been drafted, incorporating input from EdTec based on the State Budget deadlines and other various factors.

- **Recommendation:** The Board is requested to approve the Finance Committee Meeting Calendar as presented.

15. Annual Approval of Authorization of CMP Staff Members as Confidential Designees for Matters Relative to Free and Reduced Lunch Data Collection

- Superintendent
- Director of Operations
- Director of Charter Compliance and Student Services
- Director of Program
- Director of Special Education
- Director of Data Management
- Data Management Coordinator
- Data Systems Analyst
- Student Services Coordinator
- Testing Coordinator
- Site Administrators (Principals and Deans of Students)
- AA Designees at Central Admin and the Campuses

16. CMP 2022-2023 COVID Safety Plan (Attachment #23)

- **Comment:** Consider and approve COVID Safety Plan for 2022-23 school year.
- **Recommendation:** The Board is requested to approve the 2022-2023 COVID Safety Plan as presented.

17. Governing Board Resolution 2022-2023.002 Safety Procedures for Board Meetings (Attachment # 24)

- **Comment:** The Resolution outlines CMP's Safety Procedures for Board Meetings to align with its COVID Safety Plan and state and county guidelines.
- **Recommendation:** The Board is requested to approve Resolution 2022-2023.002, outlining Safety Procedures for Board Meetings.

18. Approval of Aeries 2022-2023 Invoice (Attachment #25)

- **Comment:** CMP uses Aeries as its Student Information System. CMP has been using Aeries since 2003.
- **Recommendation:** The Board is requested to ratify the annual extension of the Aeries contract.

19. Montessori Project Foundation Appointments

- **Comment:** In accordance with the MPF Bylaws, the CMP-Governing Board appoints the Directors of the Montessori Project Foundation. The Montessori Project Foundation Directors have historically consisted of the Superintendent, Director of Program, Director of Operations, CMP-Board Chairperson, and the Principal at each California Montessori Project school site.

The Directors of the MPF Board are:

- Superintendent Brett Barley
- Director of Program: Bernie Evangelista
- Director of Operations: Joanne Ahola
- Governing Board Chairperson
- Principal, CMP-American River: Kathleen Merz
- Principal, CMP-Capitol: Shannon Schmidt
- Principal, CMP-Carmichael: Laurien Spiller

- Principal, CMP-Elk Grove: Rebecca Marsolais
- Principal, CMP-Shingle Springs: Sara Meece
- Principal, CMP-Orangevale: Maria Ostendorf
- **Recommendation:** The Board is requested to approve the above listed Directors as officers of the MPF Board.

Discussion Items: Suggested Items for Discussion at Future Meetings presented by Board Members.

Meeting Adjournment: ~9:00 pm

- **Recommendation:** The Board is requested to approve the adjournment of the August 8, 2022 regular Meeting of the California Montessori Project Governing Board.

Upcoming Governing Board Meetings:

- **2022-2023 School Year:** 9/12/22 (EG Hosting); 10/10/22 (SS Hosting); 11/5/22 (Retreat); 12/12/22 (AR Hosting); 1/9/23 (OR Hosting); 2/13/23; 3/13/23 (CAR Hosting); 4/17/23; 5/8/23 (CAP Hosting); 6/12/23s

PUBLIC NOTICES

A video or audio tape recording may be made at any Board meeting. A recording is being made at the beginning of the meeting, and the recorder shall be placed in plain view of all persons present, insofar as possible.