

California Montessori Project

Regular meeting of the Governing Board

December 3, 2018; CMP-Central Admin

Meeting Information

- **Date:** Monday, December 3, 2018
- **Time:** 6:30 p.m.
- **Meeting Place:** CMP-Central Admin, Gibbons Room; 5330 Gibbons Drive, Ste 750, Carmichael, CA 95608
- **Emergency Contact:** Gary Bowman at (916) 204-0271

Agenda

Meeting Call to Order and Roll Call:

Board Member Names and Titles for Roll Call	
Rob Henderson - Business Representative	Maggie Carmona - Parent Representative – San Juan
Dave Nelson - Business Representative	Christopher Clark - Parent Representative – Capitol
Jenny Savakus - Community Representative	Scott Porter - Parent Representative – Elk Grove
Tamika L'Ecluse - Montessori Representative	Jennifer Rezentes – Parent Representative – Shingle Springs
	Melissa Goude – Network Teacher Representative

Communication from the Public

- **Public Comment:** This portion of the meeting is set aside for members of the audience to address the Governing Board regarding matters not on the Agenda but within the Governing Board's subject matter jurisdiction. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. In regards to items which are on the agenda, you will have up to five (5) minutes to speak. The Governing Board is not allowed to take action on any item which is not on the agenda, except as authorized by Government Code Section 54954.2.

Consent Items

All matters listed on the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Agenda. If items are pulled for discussion, a separate vote will occur on the item(s). The Superintendent and staff recommend approval of all Consent Agenda items.

1. **Minutes from the annual Governing Board Meeting of November 3, 2018** (Attachment #1)
2. **Out-of-State Field Trip: CMP-Capitol** (Attachment #2)

Informational Items:

1. **Campus Reports:** An opportunity for the site Principal to share site specific information, which may include: site configurations, enrollment numbers, wait list, events and new developments (Attachments #3, #4, #5, #6, #7, #7a, #8, #8a).
2. **Personnel Update:** Tess Brown, Human Resources Director
3. **Executive Director Search:** Tess Brown, Human Resources Director
4. **School Closure:** James Hartley, Director of Operations
5. **Assembly Bill 1871 (Meals Bill):** James Hartley, Director of Operations
6. **CETPA Conference Update:** Shawn Quinn & Jordyn Hall, Technology Assistants

7. **Public Acknowledgement:** This portion of the meeting is set aside to acknowledge outstanding staff and parents for their extraordinary contributions to the campus and/or the school at large.
8. **General Report from the CMP Superintendent/Executive Director:** Topics may include school program, special education, curriculum/instruction, budget, facilities, finance/fiscal, Human Resources, staff development, legal, legislative, technology, and other categories pertaining to the daily operations of CMP.
9. **2018 – 2019 First Interim Budget Report:** Karl Yoder (DMS) and Gary Bowman

Action Items

1. **Approval of First Interim 2018-2019 CMP-Capitol Budget** (Attachment #9)
 - a. **Recommendation:** The Board is requested to approve the 2018-2019 CMP-CAP First Interim Budget.
2. **Approval of First Interim 2018-2019 CMP-Elk Grove Budget** (Attachment #10)
 - a. **Recommendation:** The Board is requested to approve the 2018-2019 CMP-EG First Interim Budget.
3. **Approval of First Interim 2018-2019 CMP-San Juan (American River/Carmichael/Orangevale) Budget** (Attachment #11)
 - a. **Recommendation:** The Board is requested to approve the 2018-2019 CMP-SJ First Interim Budget.
4. **Approval of First Interim 2018-2019 CMP-Shingle Springs Budget** (Attachment #12)
 - a. **Recommendation:** The Board is requested to approve the 2018-2019 CMP-SS First Interim Budget.
5. **Consideration of the 2019-2020 School Year Calendar** (Attachments #13)
 - a. **Comment:** A 2019-2020 School Year Calendar has been drafted, incorporating input from School Principals, Central Administration Team and Stakeholders (through multiple surveys).
 - b. **Recommendation:** The Board is requested to approve the 2019-2020 School Year Calendar, as presented by the Executive Director.
6. **Consideration of the 2019-2020 Instructional Minutes and Bell Schedule** (Attachments #14, #15)
 - a. **Comment:** A 2019-2020 Instructional Minutes and Bell Schedule has been drafted, per discussion with the Round Table team and CMP Administration.
 - b. **Recommendation:** The Board is requested to approve the 2019-2020 Instructional Minutes and Bell Schedule as presented by the Executive Director.
7. **Consideration of the Sub Rate Sheet** (Attachments #16, #17)
 - a. **Comment:** California minimum wage is increasing as of 1/1/19 to \$12 per hour for entities with 26 or more employees. Because of the increase in minimum wage, CMP must comply by raising its hourly rates for subs to a minimum of \$12 per hour. Please note:
 - i. The proposed 2019 rate sheet calls for rates for “Classified Administrative Assistant” to begin at the new minimum wage of \$12/hr, with \$1/hr increases per each degree/units as noted.
 - ii. The “Classified Teachers Assistant and Classified Club Montessori” hourly figures will also begin at \$12 per hour, with CMP’s typical increase in this classified service category per each degree/units of .50/hr as noted.
 - iii. The “Long Term Classified Assignments” blurb will remain **static**.
 - iv. The Classified Lunch & Yard Duty/Traffic Monitor will be amended to the flat rate of \$12 per hour to comply with the new minimum wage law.
 - v. There will be **no change** to the “Maintenance/Custodial-on-call/substitute service” rate of \$13 per hour unless the Board would like to propose an increase in this sector of service.

vi. The "CMP policy statement relative to established SUBSTITUTE PAY RATES for Regular CMP Employees working as Classified Substitutes" (2nd page of Sub Rate sheets) will remain *static*, as well.

b. Recommendation: The Board is requested to approve the proposed Sub Rate Sheet, effective January 1, 2019, as submitted.

Discussion Items: Suggested Items for Discussion at Future Meetings presented by Board Members

- Governing Board Vacancies 2019 - 2022

Meeting Adjournment

- Next Governing Board Meeting: Monday, January 14, 2019; 6:30 p.m. CMP-Orangevale

PUBLIC NOTICES

This agenda was posted at least 72 hours in advance of the meeting at the Central Administration Office of the California Montessori Project, 5330-A Gibbons Rd, Suite 700, Carmichael, CA 95608 and at each of the California Montessori Projects campuses.

Any public records relating to an agenda item for open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at CMP-Central Administration 5330 Gibbons Drive, Suite 750, California 95608.

In compliance with the Americans with Disabilities Act (ADA) and upon request, CMP may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Executive Director's Office at (916) 971-2432 at least 48 hours prior to regular meetings or as soon as possible prior to special meetings.