

California Montessori Project

Regular meeting of the Governing Board

March 11, 2019; CMP-Carmichael

Meeting Information

- **Date:** Monday, March 11, 2019
- **Time:** 6:30 p.m.
- **Meeting Place:** CMP-Carmichael, 5325 Engle Road, Carmichael, CA 95608; Library, Room 420
- **Emergency Contact:** Gary Bowman at (916) 204-0271

Agenda

Meeting Call to Order and Roll Call:

Board Member Names and Titles for Roll Call	
Rob Henderson - Business Representative	Maggie Carmona - Parent Representative – San Juan
Dave Nelson - Business Representative	Christopher Clark - Parent Representative – Capitol
Jenny Savakus - Community Representative	Scott Porter - Parent Representative – Elk Grove
Tamika L'Ecluse - Montessori Representative	Jennifer Rezendes – Parent Representative – Shingle Springs

Communication from the Public

- **Public Comment:** This portion of the meeting is set aside for members of the audience to address the Governing Board regarding matters not on the Agenda but within the Governing Board's subject matter jurisdiction. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. In regards to items which are on the agenda, you will have up to five (5) minutes to speak. The Governing Board is not allowed to take action on any item which is not on the agenda, except as authorized by Government Code Section 54954.2.

Consent Items

All matters listed on the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Agenda. If items are pulled for discussion, a separate vote will occur on the item(s). The Superintendent and staff recommend approval of all Consent Agenda items.

1. **Minutes from the Governing Board Meeting of January 14, 2019** (Attachment #1)
2. **CMP-EG@EG Prop 39 Facilities Offer 2019-2020** (Attachment #2)
3. **CMP-SJUSD Prop 39 Facilities Offer 2019-2020** (Attachment #3)
4. **CMP-Capitol: 2016-2017 SARC** (School Accountability Report Card) (Attachment #4)
5. **CMP-Elk Grove: 2016-2017 SARC** (School Accountability Report Card) (Attachment #5)
6. **CMP-San Juan: 2016-2017 SARC** (School Accountability Report Card) (Attachment #6)
7. **CMP-Shingle Springs: 2016-2017 SARC** (School Accountability Report Card) (Attachment #7)

Informational Items:

1. **Campus Reports:** An opportunity for the site Principal to share Site-specific information, which may include: site configurations, enrollment numbers, wait list, events and new developments (Attachments #8, #9, #10, #11, #12, #13).
2. **Public Acknowledgement:** This portion of the meeting is set aside to acknowledge outstanding staff and parents for their extraordinary contributions to the campus and/or the school at large.
3. **Presentation:** Counseling Program: Elayne Gwynne & Amy Taber
4. **Presentation:** Upper Elementary Health Curriculum: Mickey Slamkowski & Shannon Schmidt

5. **Personnel Update:** Gary Bowman (Executive Director) and Tess Brown, Human Resources Director
6. **Executive Director Search:** Tess Brown, Human Resources Director
7. **General Report from the CMP Superintendent/Executive Director:** Topics may include school program, special education, curriculum/instruction, budget, facilities, finance/fiscal, Human Resources, staff development, legal, legislative, technology, and other categories pertaining to the daily operations of CMP.

Action Items

1. **Consideration of Second Interim 2018-2019 CMP-Capitol Budget (Attachment #14)**
 - a. **Comment:** Karl Yoder (DMS) and Gary Bowman (CMP) will provide the 2018-2019 Second Interim CMP-Capitol Budget.
 - b. **Recommendation:** CMP is recommending the Board approve the 2018-2019 CMP-CAP Second Interim Budget.
2. **Consideration of Second Interim 2018-2019 CMP-Elk Grove Budget (Attachment #15)**
 - a. **Comment:** Karl Yoder (DMS) and Gary Bowman (CMP) will provide the 2018-2019 Second Interim CMP-Elk Grove Budget.
 - b. **Recommendation:** CMP is recommending the Board approve the 2018-2019 CMP-EG Second Interim Budget.
3. **Consideration of Second Interim 2018-2019 CMP-San Juan (American River/Carmichael/Orangevale) Budget (Attachment #16)**
 - a. **Comment:** Karl Yoder (DMS) and Gary Bowman (CMP) will provide the 2018-2019 Second Interim CMP-San Juan Budget.
 - b. **Recommendation:** CMP is recommending the Board approve the 2018-2019 CMP-San Juan Second Interim Budget.
4. **Consideration of Second Interim 2018-2019 CMP-Shingle Springs Budget (Attachment #17)**
 - a. **Comment:** Karl Yoder (DMS) and Gary Bowman (CMP) will provide the 2018-2019 Second Interim CMP-Shingle Springs Budget.
 - b. **Recommendation:** CMP is recommending the Board approve the 2018-2019 CMP-SS Second Interim Budget.
5. **Consideration of the Principals Pay Schedule effective July 1, 2019 (Attachment #18)**
 - a. **Comment:** The Executive Director, Fiscal Team and HR Department collaborated on the proposed Principal Pay Schedule.
 - b. **Recommendation:** The Board is requested to approve the Principals Pay Schedule, effective July 1, 2019.
6. **Consideration of the Dean of Students Level I Compensatory Package (Attachment #19)**
 - a. **Comment:** Relative to the board-approved CTC compensatory packages, the Executive Director is proposing a new Dean of Students Level I Compensatory Package, effective July 1, 2019.
 - b. **Recommendation:** The Board is requested to approve the Dean of Students Level I Compensatory Package, as presented.
7. **Consideration of the Dean of Students Level II Compensatory Package (Attachment #20)**
 - a. **Comment:** Relative to the board-approved CTC compensatory packages, the Executive Director is proposing a new Dean of Students Level II Compensatory Package, effective July 1, 2019.

- b. **Recommendation:** The Board is requested to approve the Dean of Students Level II Compensatory Package, as presented.

8. Consideration of the Office Manager Compensatory Package (Attachment #21, #21a)

- a. **Comment:** CMP has not increased its Office Manager pay scale since 2016. CMP currently employs six (6) Office Managers at five (5) campuses, with a possible seventh Office Manager to be added at the remaining campus in the fiscal year 19/20.
 - i. The proposed 2019 pay scale calls for hourly rates for “Classified Office Manager” to begin at the new dollar figure of \$16.50/hr, which represents a \$1.00 per hour increase over the 2016-2019 rates.
 - ii. There remaining sections of the scale are to remain stagnant.
 - iii. Proposed scale would be effective as of 7/1/19.
- b. **Recommendation:** The Executive Director asks the Board to approve the proposed 2019 Office Manager pay scale as presented.

9. Selection of Auditor for 2018-2019 School Year (Attachment #22, #23, #24, #25, #26)

- a. **Comment:** Each year California Montessori Project contracts with an audit firm to complete an independent audit of the network as a whole and each campus individually. CliftonLarsonAllen LLP has conducted the CMP audits in the past.
- b. **Recommendation:** The Board is requested to approve CliftonLarsonAllen LLP to conduct the independent audits of the California Montessori Project – Capitol Campus, California Montessori Project – Elk Grove Campuses, California Montessori Project – San Juan Campuses, California Montessori Project – Shingle Springs Campus and California Montessori Project – Network for the 2018-2019 school year.

Discussion Items: Suggested Items for Discussion at Future Meetings presented by Board Members

1. Parent Communication System Update (April Meeting)
2. J13A Application for unexpected school closures November 15, 16 2018; February 5, 2019 (April Meeting)
3. Assembly Bill 1871 (Meals Bill) (April Meeting)

Meeting Adjournment

- Next Governing Board Meeting: Monday, April 8, 2019; 6:30 p.m. CMP-Elk Grove.

PUBLIC NOTICES

This agenda was posted at least 72 hours in advance of the meeting at the Central Administration Office of the California Montessori Project, 5330-A Gibbons Rd, Suite 700, Carmichael, CA 95608 and at each of the California Montessori Projects campuses.

Any public records relating to an agenda item for open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at CMP-Central Administration 5330 Gibbons Drive, Suite 750, California 95608.

In compliance with the Americans with Disabilities Act (ADA) and upon request, CMP may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Executive Director’s Office at (916) 971-2432 at least 48 hours prior to regular meetings or as soon as possible prior to special meetings.