

**California Montessori Project**  
**Accounts Payable Coordinator Pay Scale** (eff. January 31, 2023)

Yrs Experience	Rate
1	\$ 64,480.00
2	\$66,414.40
3	\$68,406.83
4	\$70,459.03
5	\$72,572.80
6	\$74,749.98
7	\$76,992.48
8	\$79,302.25
9	\$81,681.32
10+	\$84,131.76

3% increase every year after year 10

Education and Training Stipends		Compensation Calculation	
AA/AS Degree	\$500	Base Salary:	\$ _____
BA/BS Degree	\$1,000	Education/Training Stipends:	\$ _____
Master's Degree	\$1,500	Total Compensation:	\$ _____
6 yr contin. CMP full-time service	\$2,000		
11 yr contin. CMP full-time service	\$3,000		
16 yr contin. CMP full-time service	\$2,500		

**Credit for previous work experience**

5 years maximum allowable credit for qualifying previous coordinator experience as follows:

- 1 year for each year of full-time, full-year, non-CMP public school experience.
- 1 year for every 2 years of previous administrative assistant experience or Accounts Payable Technician experience with CMP.

*List qualifying employment and attach documentation (full years of full-time qualifying experience only).*

Dates	# years	School Name	Position

*Supporting documentation must be returned with Employment Packet to the Human Resources Dept. prior to issuance of employment agreement to receive payroll credit for work experience and educational study.*

\_\_\_\_\_  
**Print Name**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Admin Initials**